



UBa 2018/2019 Online Registration

Fresh Students

- 1 Go to the University WebSite (www.uniba-edu.cm).
- 2 Get Your Registration Number from the admission List under the ADMISSIONS tab or at www.ubastudent.online/admission_list.
- 3 Create a Student Account at www.ubastudent.online using your Registration Number.
- 4 Log into your Student Account
- 5 Click on the Pay Fee Tab
- 6 Pay your Online Service Charge with MTN MoMo
- 7 Select to pay your Registration Fee and Medical fee
- 8 Select your fee Payment Channel
- 9 Make Payment to University's Account (Registration and Caution Fees = 60000CFA and Medical and Insurance Fees = 8700CFA)
- 10 Click on your Profile Picture (or icon) to go to Drop-down Menu
- 11 Click on the Transaction Details Link to View, Download and Print Receipts
- 12 Go to your Department and Present Originals of your Certificates to be Validated Online
- 13 Go for your Medicals and Validation Online
- 14 Log into your Student Account and Register for your Courses
- 15 You can print your form B for your Records. However you will not be required to submit or present it.